

ASIS GREATER MILWAUKEE CHAPTER 053
MINUTES OF BOARD MEETING April 16th 2013

Attendance:

- Matt Blowers, CPP (Chair)
- Eric Biernat, CPP (Vice Chair)
- Alan Koepke (Treasurer)
- Willie Wills, CPP (Secretary)
- Dave Kurtz
- Matt Anderson

Apologies received:

- Michael Zens
- Dave Dulaney CPP
- Jim Waack
- Michael Schaefer CPP
- Don McInnes PSP
- Jon Phillis

Opening

Matt Blowers (MB) called the meeting to order at 3.35pm and thanked all those present for attending.

1 Officer updates:**1.1 Chair**

MB commenced by reviewing the actions from the March meeting.

<u>Section</u>	<u>Action</u>	<u>Person Responsible</u>	<u>Review response</u>
<u>1.1</u>	All board members to consider ways in which we might encourage past and present members to become more active within the Chapter.	All board members.	Action discharged. All board members to keep it in mind as a constant objective.
<u>1.1</u> <u>1.2</u>	EB to report to April meeting regarding	EB	EB reported that he had confirmed with Laurie

	creation of a Chapter Jobsite on our web pages.		Simmons (RVP) that ASIS have no objection to the Chapter listing local jobs on our website. (Further discussion under Website) Action Discharged.
<u>1.1</u>	DMcl to contact long term chapter members regarding reengagement and report to next meeting.	D Mcl	Discharged as per item 1.1
<u>1.1</u> <u>1.4</u>	MZ will work with AK to explore viable options to place our savings account funds.	MZ/AK	In MZs absence, AK related that he had explored various options with the bank but none offered a worthwhile balance of income and accessibility. Action continued to allow MZ to update at the May meeting.
<u>1.1</u>	MZ will contact the newly appointed Regional Vice President and establish if there is considered to be a specific Chapter boundary.	MZ	In MZs absence, EB reported that the Chapter boundaries are set by zip codes. These are regarded as guidelines rather than hard and fast rules. Action discharged.
<u>1.1</u>	In light of the above information, MZ will reach out to any other Chief Officers Associations within that boundary.	MZ	Continued - MZ to report to the May meeting.
<u>1.1</u>	MZ to report on potential speaker for Fall Luncheon event.	MZ	Continued for report to next meeting
<u>1.4</u>	AK to report to April meeting regarding board meeting expenses incurred over the past 12 months	AK	AK reported that our monthly expenses are tracking slightly higher than last year but pointed out that this was based on comparing a whole years worth of receipts where

			<p>some months there had been no meeting and this year we had held a meeting every month. He will continue to monitor and will report any concerns.</p> <p>Action discharged.</p>
<u>2.2</u>	DK to add a 'Young Professionals' tab to the website and enter details of the upcoming event.	DK	<p>DK reported that the event is on the calendar. After discussion he agreed to explore the possibility of creating a banner heading that will respond to searches and take enquirers to information regarding the event.</p> <p>NEW ACTION – DK to report to the next meeting.</p>
<u>2.2</u>	All board members to consider what could be added to the site to make it interesting, useful and informative.	All board members	<p>DK reported that he had received a good number of ideas and had acted on many of them.</p> <p>Action Discharged.</p>
<u>2.2</u>	JP to send a mass email to the whole Chapter membership drawing attention to the website and asking for any observations/input.	JP	Continued for report to next meeting.
<u>2.3</u>	MZ to confirm venue or suggest options for the fall event.	MZ	<p>MB confirmed that the Wisconsin Club will once again host the event.</p> <p>Action Discharged.</p>
<u>2.3</u>	MZ to report on potential speakers.	MZ	Continued for report to next meeting.
<u>2.3</u>	MZ to establish whether Chief Flynn would be open to an invitation to attend the event.	MZ	Continued for report to next meeting.

<u>2.6</u>	All to consider whether they could assist by chairing the golf outing working group.	All board members.	A chair is still needed – continued for report to next meeting.
<u>2.6</u>	Golf working group to create a wish list of prizes associated with the event for eventual circulation to potential sponsors.	Golf working group.	Continued for report to next meeting.
<u>2.7</u>	WW to submit summary of the WPV event and associated feedback to ASIS HQ	WW	Continued for report to next meeting.

1.2 Vice Chair –

EB had nothing to add to his earlier updates. He stated he will be happy to help with the Golf Outing organization.

1.3 Secretary's Report -

WW asked if there were any amendments required for the March minutes as circulated. There were two noted:

- Item 1.1 line one, for January, read February.
- Action arising from section 2.2 – JP will send the mass email referred to, not Mike Zens.

With these amendments noted MB asked for a motion to adopt.

Motion to adopt:

Proposed – EB

Seconded – MA

None opposed – motion passed.

1.4 Treasurer's Report -

AK presented his report, previously circulated by email.

There were no issues or questions arising and MB asked for any comments regarding the Treasurers report and for a motion to adopt.

Motion– That the Treasurer’s report be adopted as circulated.

Proposed – MA

Seconded - DK

None opposed, motion passed.

2 – Committee Chair Reports

2.1- Membership Committee Report;

In Jon Phillis (JP) absence, MB reported that current membership still stood at 208. He reminded everyone of the previously circulated list of recently lapsed members and asked that everyone check to see if they know anyone on the list with a view to making a personal contact and asking them to consider rejoining.

2.2- Web Site

Several members reported that their business accounts would not allow the Chapter website to open because it was associated with malicious content. This prompted some humorous speculation regarding what the webmaster had been surfing to pick up this particular web bug! DK reported that he will take steps to have the site restored to full functionality as soon as possible. MB will send a newsletter to DK for inclusion on the site.

2.3 - Law Enforcement Liaison

Report delayed until May meeting in MZ’s absence.

2.4 - Certification

No report this month.

2.5 - Young Professionals

Matt Anderson (MA) reported that despite his efforts registrations remain at a low level. (Currently 19). He has had no response at all from the Fox Valley and Madison Chapters and disappointing responses from the various colleges he has reached out to. He will make further efforts over the next few weeks to build interest among the target audience. During the discussions it was suggested that not only criminal justice students would have an interest in a security industry career. Examples quoted included architects/electricians/IT specialists and it was agreed that in the future it would be worthwhile exploring these options but that at this stage it was too late for the forthcoming event.

After further discussion it was agreed that if the registrations ad not reached 40 by the May 7th meeting we will have to consider cancellation. If the registrations exceed 40 but not 50 then the ‘job fair’ component will be abandoned. MB once again expressed his appreciation to MA for all his efforts to make this initiative a success.

2.6 – Golf Event

MB reminded all present that a chair is still required for the event. It may be that a number of people will collaborate to make the event a success but it still needs to have a lead.

2.7 – Programs

Nothing further to report.

3 – Past Business

3.1 MB confirmed that any issues under 'past business' had been addressed earlier in the agenda.

4- New Business

4.1 MB commented that he hoped to run a Chapter Event in June and asked that members give some thought to venue/dates and potential speakers – responding to a suggestion he confirmed that a webinar would be a very acceptable option.

ACTION – Members to consider options for a June event.

4.2 MB asked that everyone note the change in date for the May meeting to May 7th. He expressed the hope that Laurie Simmons will be able to join us for this meeting. She intends to visit in the near future to conduct a training event for the Board Officers (Chair, Vice Chair, Treasurer and Secretary).

ACTION – Members to note date of next meeting.

5 – Adjourn Meeting

MB checked there was no further business from the members.

Motion - That the meeting be adjourned at 5.10pm.

Proposed – MA

Seconded – DK

There was no dissent therefore MB declared the meeting adjourned, thanked everyone for their input and wished them a safe journey home.

Date of next meeting: Tuesday May 7th 2013

3.30pm to 5.00pm, Mo's Irish Pub, Wauwatosa.

Summary of actions:

<u>Section</u>	<u>Action</u>	<u>Person Responsible</u>	<u>Report to/when</u>
<u>1.1</u> <u>1.4</u>	MZ will work with AK to explore viable options to place our savings account funds.	MZ/AK	Continued for report to next meeting.
<u>1.1</u>	In light of the information regarding Chapter boundaries, MZ will reach out to any other Chief Officers Associations within that boundary.	MZ	Continued for report to next meeting.
<u>1.1</u>	MZ to report on potential speaker for Fall Luncheon event.	MZ	Continued for report to next meeting.
<u>2.2</u>	DK agreed to explore the possibility of creating a banner heading on the website that will respond to searches and take enquirers to information regarding the event.	DK	Report to next meeting.
<u>2.3</u>	MZ to establish whether Chief Flynn would be open to an invitation to attend the event.	MZ	Continued for report to next meeting.
<u>2.6</u>	All to consider whether they could assist by chairing the golf outing working group.	All board members.	Continued for report to next meeting.
<u>2.6</u>	Golf working group to create a wish list of prizes associated with the event for eventual circulation to potential sponsors.	Golf working group.	Continued for report to next meeting.
<u>2.7</u>	WW to submit summary of the event and associated feedback to ASIS HQ	WW	Continued for report to next meeting.
<u>4.1</u>	NEW - Members to consider options for a June event.	All	Report to next meeting
<u>4.2</u>	New - Members to note date of next meeting is changed to May 7th	All	For information only.

Summary of Decisions

<u>Section</u>	<u>Decision</u>
<u>1.3</u>	Minutes of March meeting adopted with minor amendments.
<u>1.4</u>	Treasurer's report for March adopted as circulated.

APPENDIX 'A' – TREASURER'S REPORT

See separate attachment.