

Agenda**ASIS Greater Milwaukee Chapter****Meeting – January 14th 2014****Members:**

Matt Anderson (Chair)
Michael Polenzani (Vice Chair)
David Feller, CPP (Treasurer)
Matt Blowers, CPP
Eric Biernat, CPP
Chris Magnus
Don McInnes, PSP
Stacy Smulka

EXCUSED:

- Willie Wills CPP
- Jon Phillis, CPP
- Dave Kurtz
- Michael Zens
- Dave Dulaney, CPP
- Bob Wiedel
- Michael Cummings, CPP
- Michael Schaefer, CPP

Guests:

- Pete Pavone – State Director-Bryant & Stratton College
-
-

LOCATION:

**Mo's Irish Pub,
January 14th 2014,
3.45pm**

**Date of next
meeting:**

No.**Time called to Order: 3:45pm**

- 1 Officer Updates:
- Chair: Matt Anderson –
Review of open ACTION ITEMS from previous meeting. (see Appendix 'A') and members to note the decision taken (Appendix 'B').
 - Welcome new board members, thank outgoing members
 - *Stacy Smulka is official new member of ASIS*
 - Matt Anderson asks the following individuals to accept the following appointments for the 2014 ASIS Board – all individuals agree:
 - **Vice Chair:** Michael Polenzani
 - **Treasurer:** Don Feller
 - **Law Enforcement Chair:** Mike Zens to keep Chair and Don McInnes to help support Mike's efforts
 - **Website Co-Chair:** DK to keep Chair and Stacy Smulka to support
 - **Communication Chair** (Constant Contact – newly created position): Stacy Smulka
 - **Young Professionals:** Stacy Smulka
 - **Golf Outing:** Chris Magnus to keep position
 - **Historian:** Mike Cummings to keep position and Don McInnes to help support
 - **Sponsorship:** Eric Biernat
 - **SHRM Event Chair:** Matt Blowers
 - **Retention Chair:** Position discussed, no appointees, position tabled for future consideration
 - To present 2013 Board Members (MB) leaving posts – THANK YOU!
 - Review of LE Luncheon
 - Need to review for final charges – Review to happen in February 2014
 - Venue for LE Luncheon to be further reviewed and considered
 - Previous LE Luncheons hosted at Klement's – good food and able to accommodate # of attendees
 - Positive responses of guests from the 2013 LE Luncheon
 - US Attorney attended and voiced positive feedback pertaining to event
 - Lt Murphy – MB spent time with him at event and voiced appreciation of service
 - 58 attendees which is an increase from 2012
 - Any other new business
 - MA will now be storing all Chapter items
 - MA wants to host 7 events in 2014
 - Potential: Technology Event/Focus Group
 - **January:** FBI Seminar – Hosted by Briggs & Stratton – Thanks to WW
 - **March-April:** Joint SHRM/ASIS Seminar/Workshop – MB to serve as ASIS Chair
 - **June:** Webinar– West Bend Mutual Insurance Campus
 - **August 1st:** Golf Outing
 - **September (Sept 15):** TBA
 - Potential: Trap Shooting Event (select group of members) – MZ to coordinate – Tabled
 - **November:** LE Luncheon – CM to serve as photographer
 - **December:** Holiday Party
 - Vice Chair: Michael Polenzani – no business to report
 - Secretary: SS serving as Sec. – Review of November minutes, any corrections? Move to adopt.
 - Don McInnes moved to adopt
 - MB seconded

	<p>Treasurer: David Feller – Report on year end finances and transition from Alan Koepke.</p> <ul style="list-style-type: none"> • Annual Audit conducted between December-January meeting • 2013 books closed and ASIS Milwaukee Chapter in good standing • Auditors: John Makowski and Jim Polczynski • Bank Account: AK and MB removed from account • Bank Account contacts changed to: Matt Anderson and Don Feller <p>Committee Chair Reports:</p> <p>Membership: Jon Phillis – Not Present</p> <p>Web + News site: Dave Kurtz – Not Present.</p> <p>SS Reports – Trained SS on logistics on 1/7/2014. January FBI Event announcement emailed to members through Constant Contact 1/6/2014. Co-Website: Stacy Smulka</p> <p>Law Enforcement: Michael Zens – Not Present</p> <p>Certification: Michael Schaefer – Not Present.</p> <p>MB Reports – Currently, 5 CPP Exam Study Group Members preparing to take exam.</p> <p>Communications: Stacy Smulka – MA requests SS resend email blast to members re: FBI Event</p> <p>Young Professionals: Stacy Smulka – 2014: Bryant & Stratton College plans to host 3 Security Expert Panel Discussion Luncheons – similar to one hosted in November 2013. Will email ASIS with event dates.</p> <p>Golf Event: Chris Magnus – CM has all golf outing items. Event to be hosted on August 1, 2014. In process of finalizing contract. Letter for sponsorship to be finalized (by February meeting ?). Sponsorship letter to be blasted out through Constant Contact in February (?).</p> <p>Historian: MC – Not Present. MC has all items related to Chapter history.</p>
3	<p>Past Business (not already addressed)?</p> <ul style="list-style-type: none"> • None
4	<p>New Business?</p> <ul style="list-style-type: none"> • Discussion of Retention Committee – more effective ways to retain active membership • If making calls to check in with membership – include MC • Make potential call list & assign Board Members to call each member to survey how to increase involvement • Potential Future Action Item: Create Retention Committee Chair
5	<p>Adjourn meeting</p> <ul style="list-style-type: none"> • Time: 4:35pm • Don McInnes – Motions to Adjourn • MB - Seconded

Appendix 'A'

Summary of action from November meeting:

<u>Action Number</u>	<u>Section</u>	<u>Action</u>	<u>Person Responsible</u>	<u>Report to/when</u>
<u>1</u>	<u>4.1</u>	WW to prepare list of Board accomplishments through 2013.	WW	Dealt with by MB at LE luncheon. Discharged.

Appendix 'B'

Summary of Decision from meeting held in October 2013

<u>Section</u>	<u>Decision</u>
<u>1.1</u>	Mike Cummings (MC) to be given full delegated authority to review Chapter and Board historical material to decide what to keep and what to eliminate.