

ASIS GREATER MILWAUKEE CHAPTER 058

MINUTES OF BOARD MEETING June 10th 2014

Attendance:

- Michael Polenzani (Vice Chair)
- David Feller, CPP (Treasurer)
- Willie Wills, CPP (Secretary)
- Matt Blowers CPP
- Eric Biernat, CPP
- Don McInnes, PSP
- Stacy Smulka
- Chris Magnus
- Jon Phillis, CPP
- Mark Schaefer (mschaefer@whelansecurity.com)

Guest:

- Paul Graf

Apologies received:

- Matt Anderson
- Mike Cummings CPP
- Michael Schaefer CPP
- Dave Kurtz

Opening

Michael Polenzani (MP) called the meeting to order at 3.30pm and thanked all those present for attending. He explained that MA is travelling on business and in his absence he will chair the meeting. He further confirmed that as there had been no formal board meeting in May the business would be related to the minutes and actions of the April meeting.

1 Officer updates:**1.1 Chair**

MP continued by reviewing the actions from the April meeting.

Summary of actions from April meeting:

<u>Section</u>	<u>Action</u>	<u>Person Responsible</u>	<u>Outcome</u>
<u>Opening</u>	MA to reach out to members who expressed interest in board activity in the Survey.	MA.	Continued to July Meeting
<u>Opening</u>	MA to arrange for details of the survey results to be circulated to the full Chapter membership.	MA	Continued to July Meeting
<u>1.1</u>	Summer Social - Further event logistics and discussion – Tabled for April Meeting (action item for April)	MA	Continued to July Meeting.
<u>1.1</u>	MC (from email communication): Call made to gentleman who does the profiling training and was formerly with Mall of America. Note he is now on his own. Hope to get level of interest soon for Board consideration. (availability, interest, expenses???) (action item for April)	MC	MZ reported that this may be a good topic for a chapter event in December. Continued to July Meeting
<u>1.1</u>	E-blast to search for CPP test mentors (action item for April)	MS/MA	Continued to July Meeting
<u>2.2</u>	SS to send a 'save the date' for the golf outing to all members on May 1st	SS	This has been done. Action discharged.
<u>2.2</u>	MA to send web input to SS	MA	Continued to July Meeting
<u>2.2</u>	JP to send latest membership list to DK	JP	Continued to July Meeting
<u>4.2</u>	MA to circulate all members seeking nominations to receive the free admissions (to ASIS Conference).	MA	Continued to July Meeting

MP then asked for comment or feedback regarding recent events, starting with the 'Women in Security' event and SS and CM were able to advise as follows:

Women In Security Social Update:

- Date of Event: Wednesday, May 21, 2014
- Registrants (Aurora-4; Bryant & Stratton College-3; AlliedBarton-2; US Bank-2 (2 unable to attend); Marquette University-2 (1 unable to attend); Northwestern Mutual- 2; Briggs & Stratton-1; Hire Resources-1)
- Total Attendees: 14 – Attended; 3 – Unable to Attend
- Majority of attendees responded positively to event and with follow up emails
- SS, CM, MA provided Laurie (RVP) with update of event logistics and feedback
- CM has conducted follow up with most of the attendees with many planning on attending future events and sponsoring the golf outing

MB provided feedback regarding the **West Bend Technology** event as follows:

- Date of Event: Thursday, June 5, 2014
- Approximately 19 attendees. 4 Women. 2 MN folks came down for event.
- Pictures submitted to Dynamics from Mark Riesinger

MB commented that the presenter seemed to take the opportunity to make a pitch for their business activity and this is not appropriate for an event promoted in any way by the Chapter. After discussion it was agreed that in future it would be the responsibility of the ASIS member arranging the event to brief the presenter regarding our standards and expectations. This met with universal approval from the Board.

Decision: At any future events it will be the responsibility of the member arranging the event to ensure (where applicable) that the speaker(s) are aware of the ASIS standards and the expectations of the board.

With regard to the forthcoming **ASIS/SHRM** event the position was reported as follows:

- Date of Event: Thursday, June 19, 2014
- Email sent on Monday listed July, not June date.
- Final email to go out on Thursday, June 12.
- Total Registrants as of 6/10/2014: 21(ASIS) and 24 (SHRM)

MB advised that with these numbers the event would at least be cost neutral and will potentially make a modest profit.

1.2 Vice Chair –

On behalf of MA and the chapter MP thanked all those who gave so much of their time in arranging and supporting chapter events.

1.3 Secretary's Report -

WW asked if there were any amendments required for the April minutes as circulated. There were none and MP asked for a motion to adopt.

Motion to adopt:

Proposed – DMcl

Seconded – SS

None opposed – motion passed.

1.4 Treasurer's Report -

DF presented his report – there were no questions.

Motion to adopt:

Proposed – MB

Seconded – SS

None opposed – motion passed.

2 – Committee Chair Reports

2.1- Membership Committee Report;

Jon Phillis (JP) reported that our chapter had retained 74% of our membership from last year. While this could obviously have been better (and members present agreed to reach out to contacts who could still renew) it still places us in the top 5% of Chapters throughout the world.

2.2- Web Site/communication

SS reported that the “Constant Contact” – Contact List was filtered and updated (completed Thursday, May 8, 2014). The project completed by DK and SS and new members seem to be receiving their emails. SS emailed Board Members for insight – MB provided insight regarding his contacts – updates were made.

2.3 - Law Enforcement Liaison

MZ reported that he continues to be active in representing the members among the law enforcement community. As a result of feedback he has been receiving it seems that the preference would be for an event date in the first week of December. He will continue to work on that basis.

2.4 - Certification

No report.

2.5 - Young Professionals

SS reported that the next Security Expert Panel Discussion will be held at BSC: Thursday, June 26 @ 10am-11am (pizza to follow).

- AlliedBarton – Bob Hollander
- Aurora – Mike Cummings
- Valor Security – Kimberly Smith
- Invitation to go to MZ and EB

She expressed her thanks to Aurora (MC) and Allied Barton for attending the Employer Focus Group at Bryant & Stratton College

2.6 – Golf Event

CM reported that the event planning is well under way. The committed sponsorship will cover all budgeted expenses and should result in an enjoyable event that is an effective fundraiser. She noted that Bob Weidel is willing and able to assist with the event and will reach out to him in due course.

3 – Past Business

- **3.1** SS will ask MC if he would be willing to write a short bio about the MKE Chapter for posting on website.
- **3.2** MP confirmed that any issues under ‘past business’ had been addressed earlier in the agenda.

ACTION: 3.1 SS to ask MC if he would be willing to write a short bio about the MKE Chapter for posting on website.

4- New Business

There was no new business intimated.

5 – Adjourn Meeting

MP checked there was no further business from the members.

Motion - That the meeting be adjourned at 4.36pm.

Proposed – CM

Seconded - SS

There was no dissent therefore MP declared the meeting adjourned, thanked everyone for their input and wished them a safe journey home.

Date of next meeting: Tuesday July 8th 2014

3.30pm to 5.00pm, Mo’s Irish Pub, Wauwatosa.

Summary of actions:

<u>Section</u>	<u>Action</u>	<u>Person Responsible</u>	<u>Report to? When?</u>
<u>Opening</u>	MA to reach out to members who expressed interest in board activity in the Survey.	MA.	Continued to July Meeting
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<u>2.2</u>	MA to send web input to SS	MA	Continued to July Meeting
<u>2.2</u>	JP to send latest membership list to DK	JP	Continued to July Meeting
<u>3.1</u>	SS to ask MC if he would be willing to write a short bio about the MKE Chapter for posting on website.	SS	Report to July Meeting NEW ACTION
<u>4.2</u>	MA to circulate all members seeking nominations to receive the free admissions (to ASIS Conference).	MA	Continued to July Meeting

Summary of Decisions

<u>Section</u>	<u>Decision</u>
<u>1.1</u>	At any future events it will be the responsibility of the member arranging the vent to ensure (where applicable) that the speaker(s) are aware of the ASIS standards and the expectations of the board.
<u>1.3</u>	Minutes of March meeting adopted as circulated.
<u>1.4</u>	Treasurer's report for March adopted.