

Agenda ASIS Greater Milwaukee Chapter Meeting – March 11th 2014

Members:	Matt Anderson (Chair) Michael Polenzani David Feller, CPP (Treasurer) Don McInnes, PSP Chris Magnus Stacy Smulka Michael Cummings, CPP (Absent. Prior to meeting, emailed Stacy Smulka notes to be read)	EXCUSED: <input type="checkbox"/> Willie Wills, CPP <input type="checkbox"/> Eric Biernat, CPP <input type="checkbox"/> Dave Kurtz <input type="checkbox"/> Michael Zens <input type="checkbox"/> Jon Phillis, CPP <input type="checkbox"/> Michael Cummings, CPP <input type="checkbox"/> Michael Schaefer, CPP Guests: <input type="checkbox"/> Melissa Washington <input type="checkbox"/> Mark Riesinger <input type="checkbox"/>	LOCATION: Mo's Irish Pub, March 11, 3.30pm Date of next meeting: Tuesday, April 8, 2014
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No.	Time called to Order: 3:35pm
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| 1 | <p>Officer Updates:
 Chair: Matt Anderson
 Retention</p> <ul style="list-style-type: none"> • Follow up on SurveyMonkey membership survey • DF will investigate availability of SurveyMonkey for ASIS purposes • MA will design survey questions <p>Establish Montly Meetings</p> <ul style="list-style-type: none"> • Board members present agree to meet on 2nd Tuesdays of every month in 2014 • MR suggested meeting at different host sites each month (action item for April) <p>Summer Social – Brewers Game</p> <ul style="list-style-type: none"> • MP to coordinate event logistics • Investigate cost of reserving “Dew Deck” • Invite membership – have certain number of tickets available; first come, first served basis • DI mentioned ideal dates to attend summer games: Day Games (Mondays, Tuesdays or Wednesdays) • Further event logistics and discussion – Tabled for April Meeting (action item for April) <p>SHRM Event hosted at Aurora Conference Center – June 19</p> <ul style="list-style-type: none"> • MC (per email read during meeting): Have confirmation and reserved Aurora Conference Center (Sycamore Room) for June 19th, but found out that the Standard on Investigations is not yet ready for publication and won't be until end of year. My suggestion was to use the time this year to present a half day program on background checking Guideline with combined audience of HR and Security. Still awaiting final approval of both Boards so we can kick planning into high gear. Suggestion would be to defer Investigations for 2015 joint program with SHRM. Requesting Board decision. (<i>Board members present indicated agreement with plan</i>) • MA to follow up with MC pertaining to Board Decision |
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Women's ASIS Social –

- CM & SS to coordinate event
- CM to reach out to Sharon Bieszk to see if she wants to be involved
- SS to follow up with Mo's regarding cost of food and facility space, reserve Green Room
- Date: Wednesday, May 21; Time: 3:30pm-6pm; Location: Mo's Irish Pub, Wauwatosa
- Price: \$5-10 for registration; Cash bar
- Update website calendar to reflect event date

Vice Chair: MP – No business to report but will be working on Brewers Event logistics

Secretary: WW not present (SS as Sec.) – Review of January minutes, any corrections? Move to adopt.

- *MC communicated error in February Meeting Minutes - Correction of Milwaukee Chapter date of establishment to be changed from 1978 to mid-1960s (correction made to minutes on 3/14/2014 by SS)
- MA moved to adopt
- DI seconded

Treasurer: DF

- Completed a few transactions during previous month
- DF tested Pro-Pay system with small transaction – system worked
- DF contacted Alan to verify Chapter could use his Pro-Pay Account through the remaining payment year, Alan agreed
- Transaction/Swipe Fee: 2.3%-3%

Committee Chair Reports:

Membership: JP not present (SS reporting on behalf)

- Nothing to report

Website: DK not present (SS reporting on behalf)

- SS to follow up with MR to contact website company regarding website problems (emails not being sent directly to specific Board Members when generated from website)
- Check with DK to see how payments were handled for 2013 Golf Outing

Law Enforcement: MZ

- MA reinforced importance of LE occurring in November
- MR mentioned Shriner's facility as potential site for LE
- MC (from email communication): Call made to gentleman who does the profiling training and was formerly with Mall of America. Note he is now on his own. Hope to get level of interest soon for Board consideration. (availability, interest, expenses???) (**action item for April**)

Certification: MS not present

- MA reports idea of new approach to studying for the CPP Exam
- To gain more interest in obtaining certifications, MKE Chapter is considering designing individualized study plans, so that if a candidate misses a study session - there is more flexibility
- Partnering a current CPP with candidate for mentoring purposes
- MR to investigate if CPP's could get credit hours for mentoring
- E-blast to search for CPP test mentors (**action item for April**)

	<p>Communications: SS</p> <ul style="list-style-type: none"> • MA: Communication plans need to be initiated for the following events: <ul style="list-style-type: none"> • Golf Outing – August 1, 2014 • SHRM Event – June 19th • Women’s Social – May 21st • Technology Training – June <p>Young Professionals: SS</p> <ul style="list-style-type: none"> • Bryant & Stratton College (BSC) Security Expert Panel Luncheon - Thursday, March 6, 2014 • 12 students attended event • MC (Aurora), MB (Harley-Davidson), Bob Hollander (AlliedBarton), & Kimberly Smith (Valor & BSC graduate) attended and served as guest speakers • MC (from email communication): Thought the program at Bryant & Stratton went well and that MB did a great job of introducing the students to ASIS membership opportunities. • MR mentioned writing 20 word communication regarding event for publication in ASIS Dynamics • SS to follow up on communication (MR edited and sent to contact on 3/14/2014) • SS mentioned appreciation to MC for mentoring BSC student, Jennifer Martin <p>Golf Event: CM</p> <ul style="list-style-type: none"> • CM emailed Board Members with mailings prior to meeting and requested feedback during meeting – few changes were recommended • Confirmation on the golf outing changes and flyers for 2014 • CM requested membership list, old members, associates and ASIS ‘friends’ (SHRM, etc) list to market to for attendance at golf outing – MR to follow up with National • Volunteers to help send emails to ‘friends’ as an invitation to golf – Assigned: All Board Members • Volunteers to help with calls to members/ sponsors for payment (action item for April) • Volunteers for August 1, 2014 day – Individuals that are not golfing. (SS volunteered to assist) <p>Historian – MC not present (SS read emailed communication)</p> <ul style="list-style-type: none"> • I continue to chip away at the binders. Hope to have something for you before I retire! <p>SHRM – MB not present</p>
3	<p>Past Business (not already addressed)? NA</p>
4	<p>New Business?</p> <ul style="list-style-type: none"> • MR mentioned Guest Speaker Training Session – White Collar Crimes Expert with experience from Quantico • 3rd Week of September – ½ Day Training Session
5	<p>Adjourn meeting Time: 4:53pm MP – Motioned for adjournment DM – Seconded</p>

Appendix 'A'

Summary of action from February meeting:

<u>Action Number</u>	<u>Section</u>	<u>Action</u>	<u>Person Responsible</u>	<u>Report to/when</u>
<u>1</u>	<u>4.1</u>	Follow up discussion re: Retention Committee and Retention Chair	MA	MA
<u>2</u>	<u>4.1</u>	Monthly meetings (2 nd Tuesday of the Month)	MA	SS
<u>3</u>	<u>4.1</u>	Summer Social Event – Brewers Game	MP	MA

Appendix 'B'