

ASIS GREATER MILWAUKEE CHAPTER 058

MINUTES OF BOARD MEETING August 11, 2015

Attendance:

- Willie Wills, CPP (Chapter Chair)
- Julie Schneider, CPP (Vice Chair)
- Dave Feller, CPP (Treasurer)
- Stacy Smulka
- Jon Phillis, CPP
- Matt Blowers, CPP
- Mike Cummings, CPP
- Michael Zens
- Don McInnes, PSP
- Eric Biernat, CPP
- Paul Graf

Guests:

- Steve Bowman

Apologies received:

- Chris Magnus
- Michael Schaefer, CPP
- Michael Polenzani

Opening

WW called the meeting to order at 3.33pm and thanked all those present for attending.

1 Officer updates:

1.1 Chair

WW reviewed actions from the July 2015 Meeting.

Summary of Actions Taken from July Meeting

Section	Action	Person Responsible
<u>1.1</u>	Enter book/publication list and 'borrowing' protocol on website	JS to email SS for SS to post to the chapter website
<u>1.2</u>	Write duties of vacant positions for members to consider	WW & JS to complete prior to end of August
<u>1.3</u>	Write annual summary of financial transactions and results of annual audit.	DF completed. WW to write introduction statement and then SS to post to website
<u>2.12</u>	Develop process for posting job leads on website	JS stated that there should be an online form for posting jobs through chapter. Contract companies should have separate posting option with sponsorship fee attached. EB stated that National has no problem with local

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<u>Section</u>	<u>Action</u>	<u>Person Responsible</u>
		chapters posting jobs on chapter websites. EB stated that there should be a 3 month rule and then companies can ask for an extension of the posting (if needed). Board agreed that there should be a committee to review each posting and that 2/3 of the committee must agree in order for job to be posted to website.
5.4	WW to coordinate full Membership Meeting in November	WW will coordinate this meeting. A keynote speaker is being planned. A membership survey will also be emailed out to membership to assess feedback and ideas to be used in the planning of the 2016 calendar year. Survey to be completed in November or December 2015.
	Need for action on WILEAN	MZ will attend the WILEAN event in Madison on September 15 (DMcl may join MZ). DMcl and JS agree that there might be interest in continuing a relationship with WILEAN in 2016.

1.2 Vice Chair –

JS proposed to send PG to ASIS International Conference.

Proposed – MZ

Seconded – DMcl

1.3 Secretary’s Report -

SS presented the Minutes from the July meeting as circulated. There were no changes intimated.

Motion to adopt:

Proposed – DMcl

Seconded – MZ

None opposed – motion passed.

1.4 Treasurer’s Report -

DF presented the chapter financials and asked for motion to adopt.

Motion to adopt:

Proposed – MB

Seconded – DMcl

None opposed – motion passed.

2 – Committee Chair Reports

2.1 ASIS Foundation Liaison – Vacant

2.2 Certification:

MS was absent. JS reported that the study sessions will start in September and that there will be a new process where the students design the study materials. Milwaukee Transit will host these study sessions.

2.3 Membership:

JP reported that the membership had increased to 188 active members.

2.4 Chapter Newsletter: Vacant

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2.5 Council Liaison:

DMcl proposed that since the Council Liaison position has remained vacant and he is a member of a National ASIS committee that he was willing to serve as the Chapter Council Liaison. All Board members agreed and thanked him for volunteering. In order to make this appointment official,

Proposed – JS

Seconded - MZ

2.6 Law Enforcement Liaison:

MZ reported that he had not heard back from Annie and that he will be meeting with her on September 15, at which time he will finalize a date for the LE, if not accomplished before then. MZ stated that he will be retiring this fall at which time he will then enter into consulting work.

2.7 Legislative: Vacant

2.8 Mentorship: Vacant

2.9 Placement: Vacant

2.10 Program: Vacant

2.11 Sergeant at Arms: Vacant

2.12 Webmaster:

SS had nothing new to report.

2.13 Women in Security:

CM/SS. SS reported that she was making a decision on behalf of the WIS Committee and that the September WIS event would be canceled. Board members suggested that a future guest speaker at a WIS event could be Nicole Smith from WILEAN.

2.14 Young Professionals:

PG reported that he finished work on the Facebook Chapter page and that MA had started the original Facebook page group. PG also shared that the LinkedIn page was all set and ready to go live. MC mentioned mentoring of YPs could be done by pairing up a YP with an informal mentor. PG agreed and said that he could add a comment on Facebook regarding mentoring and have it as a Facebook scrolling message. JS shared that she has an interest in setting up a formal mentoring program. WW suggested that board members develop mentoring ideas and share them with PG. JS suggested a Brewers game event. MC mentioned tours or guest speakers from various facets of security including healthcare and manufacturing.

3 – Events

3.1 MM SHRM: MC/MB. MB reported that 14 individuals had registered to attend the workshop from ASIS and 20 had registered through MM SHRM. The committee is looking for 70-90 participants. 6 sponsors have registered. SS shared that the chapter had 2 remaining gift certificates of \$50.00 from Mo's in Wauwatosa that could be used for the event (certificates were originally intended for the Golf Outing). Mo's had agreed to the change in intent.

3.2 Golf: CM was absent from the meeting.

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3.4: Sponsorship: EB reported that \$3,950.00 in sponsorship had been committed from the golf outing.

4 – Past Business

Nothing was reported

5 – New Business.

No new business was discussed.

6 – Adjourn Meeting

WW checked there was no further business from the members.

Motion - That the meeting be adjourned at 5:00pm.

Proposed – DMcl

Seconded – MZ

There was no dissent therefore WW declared the meeting adjourned, thanked everyone for their input and wished them a safe journey home.

Date of next meeting: Tuesday, September 8, 2015

3.30pm to 5.00pm, Mo’s Irish Pub, Wauwatosa.

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Summary of Decisions

<u>Section</u>	<u>Decision</u>
<u>1.3</u>	Minutes of July 2015 meeting adopted
<u>1.4</u>	Treasurer's report adopted.