

ASIS GREATER MILWAUKEE CHAPTER 058

MINUTES OF BOARD MEETING JANUARY 13, 2015

Attendance:

- Willie Wills, CPP (Chair)
- Julie Schneider, CPP (Vice Chair)
- David Feller, CPP (Treasurer)
- Ann Hintz (Secretary)
- Matt Anderson
- Jon Phillis, CPP
- Matt Blowers, CPP
- Michael Zens
- Don McInnes, PSP
- Chris Magnus
- Mike Cummings, CPP
- Stacy Smulka
- Paul Graf

Guests:

- John Luckey
- Jeff Huber

Apologies received:

- Michael Polenzani
- Eric Biernat, CPP
- Michael Schaefer, CPP

Opening

WW called the meeting to order at 3.30pm and thanked all those present for attending.

1 Officer updates:**1.1 Chair**

As there had been no meeting in December of 2014, WW continued by reviewing the actions from the November 2014 meeting.

Summary of actions from November meeting:

<u>Section</u>	<u>Action</u>	<u>Person Responsible</u>	<u>Outcome</u>
----------------	---------------	---------------------------	----------------

<u>1.1</u>	Financial Accounts Review and fund investment	DF	DF to identify options for use of available funds to be presented in February.
<u>1.1</u>	LE Luncheon/Dinner Feedback	MZ	65 Attendees 2015 Considerations: increased sponsorship of LE since more LE attend than sponsors & moving the date & venue

WW confirmed 2015 Committee Meetings to be held at Moe's on the 2nd Tuesday of the months; agreed by consensus.

WW proposed realignment of Chapter titles to ASIS International standards. Further details to be provided.

1.2 Vice Chair –

JS - Discussion of Jobs Bulletin and consideration for email blasts to push opportunities to members. Communication limited to membership emails.

1.3 Secretary's Report -

SS asked if there were any amendments required for the November minutes as circulated. There were no changes. SS asked for a motion to adopt.

Motion to adopt:

Proposed – SS

Seconded – DF

None opposed – motion passed.

1.4 Treasurer's Report -

DF presented the chapter financials. Consideration for fund investment to be presented by DF during the February meeting. Transfer of Law Enforcement Event receipts from MC to DF. No Questions.

Motion to adopt:

Proposed – DM

Seconded – MC

None opposed – motion passed.

2 – Committee Chair Reports

2.1- Membership Committee Report;

JP: 191 Current Members; top 5% for retention. An update of Constant Contact is needed to prepare for communications of chapter events to membership. Consider including non-members to chapter events and include membership renewals at events.

2.2- SHRM Collaborative Workshop

MC/MB Co-Chairs- Identified Early to Mid-September for next event. Location Aurora & Topic to be identified. Poll taken by WW.
3 month planning time is required.

2.3- Web Site/communication

SS – Website updating develop presentation for options & costs
Nomination for ‘Website of The Year’

AH: Constant Contact assigned to Secretary.

2.4 - Law Enforcement Liaison

MZ/DM: Post Law Enforcement Luncheon Wrap Up: 65 Attendees, Dinner costs \$44.90 versus \$30 charge, consider raising rates to cover cost with possible change in venue and date to encourage more participation. Also work to increase sponsorship of LE to cover cost. Consider Scholarship announcements at LE Dinner.

2.5 - Certification

23% Certification. 34 CPP, 7 PSP, 2 PCI

MS to email membership regarding certification opportunities.

MZ: Recommended sponsorship of a member with commitment to return materials to the Chapter. Board to determine criteria for scholarship

MS: Requested update to current CPP Standards & Guidelines housed by Chapter. MB has current materials.

2.6 - Young Professionals

PG: Look to minimize vendor sponsorship to encourage open communication of YP events. Advertise to ASIS members to encourage participation. JS volunteers to team with PG.

2.7 – Women in Security

CM/SS/AH: Event dates and topics in progress.

2.8 – Golf Event

Save the date to be sent out in February for the first Friday in August (Aug 7th)

Developing marketing and sponsorship form

Confirmed at NBGC.

3 – Past Business

Nothing was reported

4- New Business.

MB: POA manuals are three years old. Updates are needed. Consideration of electronic version.

AH/CM: Create annual sponsorship form with full calendar of events to encourage participation and allow sponsor choices at the beginning of the year.

5 – Adjourn Meeting

WW checked there was no further business from the members.

Motion - That the meeting be adjourned at 5:15pm.

Proposed – SS

Seconded - DM

There was no dissent therefore WW declared the meeting adjourned, thanked everyone for their input and wished them a safe journey home.

Date of next meeting: Tuesday February 10, 2015

3.30pm to 5.00pm, Mo's Irish Pub, Wauwatosa.

Summary of actions:

<u>Section</u>	<u>Action</u>	<u>Person Responsible</u>	<u>Report to? When?</u>
<u>1.1</u>	Reevaluate investing reserve funds in order increase Chapter's savings – presentation to board.	DF	Report at February meeting

Summary of Decisions

<u>Section</u>	<u>Decision</u>
<u>1.3</u>	Minutes of November 2014 meeting adopted as circulated.
<u>1.4</u>	Treasurer's report adopted.