

ASIS GREATER MILWAUKEE CHAPTER 058

MINUTES OF BOARD MEETING June 9, 2015

Attendance:

- Julie Schneider, CPP (Vice Chair)
- David Feller, CPP (Treasurer)
- Stacy Smulka (Interim Secretary)
- Chris Magnus
- Paul Graf
- Eric Biernat, CPP
- Matt Blowers, CPP
- Robert Weidel
- Steve Bowman
- Diane Kuhrt

Guests:

- Charlie Bohnenberger
- Robert Qualkenbush

Apologies received:

- Willie Wills, CPP (Chair)
- Mike Cummings, CPP
- Michael Schaefer, CPP
- Jon Phillis, CPP
- Don McInnes, PSP
- Michael Polenzani
- Michael Zens

Opening

JS called the meeting to order at 3.32pm and thanked all those present for attending. The individuals present also introduced themselves since there were a few guests and a few new members present.

1 Officer updates:**1.1 Chair**

JS reviewed actions from the May 2015 Meeting.

Summary of actions from April meeting:

<u>Section</u>	<u>Action</u>	<u>Person responsible - comment</u>
<u>1.1</u>	Compile a list of our 'library' and define the method of checking books etc out.	JS will be working with MB to combine the membership resource list. MZ has offered the use of Carroll University facility space for the ASIS Certification study group/s. EB raised the issue of mentorship. Group asked for feedback from meeting guest from Baltimore. Baltimore Chapter

		has a mixture of professionals with security specialty areas and tries to pair up mentees and mentors according to specialty focus areas. The Baltimore Chapter Mentorship Group tends to meet monthly for lunch or after ASIS Board Meetings. ASIS International offers template/suggested format for mentorship program.
<u>1.2</u>	Enter book/publication list and 'borrowing' protocol on website.	Continued until July meeting for further update.
<u>1.3</u>	Board members to consider volunteering as 'mentoring' chair.	Continued until July 2015 for further discussion.

1.2 Vice Chair –

JS stated that there was nothing new to share with the group.

1.3 Secretary's Report -

SS presented the Minutes from the May meeting as circulated. There were no changes intimated.

Motion to adopt:

Proposed – MB

Seconded – RW

None opposed – motion passed.

1.4 Treasurer's Report -

DF stated that this year's audit went smoothly and that there were no issues to report. EB suggested that the Chapter provide a written summary to be shared with the membership. RW asked when an assessment would be conducted of how successful the investments were and DF suggested that there be an annual review of financial investments. **ACTION: DF agreed to write the summary and provide it to SS to be shared on the Chapter website.**

MB voiced his appreciation for all of the hard work and effort that DF contributes as Chapter Treasurer.

DF presented the chapter financials and asked for motion to adopt.

Motion to adopt:

Proposed – MB

Seconded – CM

None opposed – motion passed.

2 – Committee Chair Reports

2.1 ASIS foundation Liaison – Vacant

2.2 Certification:

MS was absent. JS reported that legal aspects will be added to the CPP exam in the future. The certification study group will commence in September.

2.3 Membership:

JP was not present at the meeting. No news was reported.

2.4 Chapter Newsletter: Vacant**2.5 Council Liaison: Vacant****2.6 Law Enforcement Liaison:**

MZ/DMcl were not present at the meeting. No news was reported.

2.7 Legislative: Vacant**2.8 Mentorship: Vacant****2.9 Placement: Vacant****2.10 Program: Vacant****2.11 Sergeant at Arms: Vacant****2.12 Webmaster:**

SS reported that there was no news to report. ACTION: WW to write brief introduction to new website and process for posting jobs on website which will be shared with membership.

2.13 Women in Security:

CM/SS. CM reported that 24 individuals registered for the Social Media Workshop held at Briggs & Stratton – 20 attended. There was positive feedback from attendees and many mentioned learning something new about social media and how to make social media better work for them and their professional position. Future recommendations were to not refer to event as sponsored by WIS and YP since many individuals ignored, deleted, and excluded themselves from the event since they weren't members of these subgroups. It was recommended that future workshops take place later in the day (late afternoon) so that individuals can leave work early to participate.

2.14 Young Professionals:

PG shared that he thought it would be a good idea to develop a Facebook Page for the Chapter and within the Facebook page, add a link to a separate YP Facebook page. JS mentioned including the mission statement on the Facebook Group Page.

3 – Events

3.1 MM SHRM: MC/MB. MB presented that the workshop remains scheduled for Tuesday, August 25. There will be 3 different sessions. Session 1 will be individuals presenting from ManPower. Session 2 will be a Labor Law Attorney discussing logistics of working with a temporary work force. Session 3 will be a panel discussion including Human Resources professionals. ACTION: SS to email or have JP email MB with membership listing to review for potential panel guest speakers.

3.2 Personal and Business Branding: See Women In Security

3.3 Golf: CM shared that the membership is receiving emails pertaining to sign up and registration. Registration of participants has commenced.

3.4: Sponsorship: EB shared that the sponsorships have started to come in. He had experienced difficulties with a large donation. DF and SS were working to resolve Constant Contact and ProPay logistics in order to increase amount of money allowed for single donation. **ACTION: DF and SS to work with ProPay to increase amount of money allowed for single donation and follow up with individual attempting to make payment.**

4 – Past Business

Nothing was reported

5 – New Business.

5.1 Secretary post vacant: JS shared that position remains vacant. SS to continue to serve as interim Chapter Secretary until position is filled.

5.2 ASIS International – Chapter Committee Chair Positions: Nothing new was reported

5.3 National threat level:

JS shared that pipelines were being accessed and Congressional floor had been evacuated.

5.4 Civil Disobedience/Disorder Presentation? JS shared that WW remains working on the logistics for hosting this workshop.

5.5 How To Post Job Postings on Chapter Website: JS and WW will investigate the logistics of which jobs should be posted to Chapter Website, duration, and how to announce this new offering to membership. SS shared that currently US Security Associates and the Children's Hospital have postings on the website.

6 – Adjourn Meeting

JS checked there was no further business from the members.

Motion - That the meeting be adjourned at 4:37pm.

Proposed – CM

Seconded – MB

There was no dissent therefore JS declared the meeting adjourned, thanked everyone for their input and wished them a safe journey home.

Date of next meeting: Tuesday, July 14, 2015

3.30pm to 5.00pm, Mo's Irish Pub, Wauwatosa.

Summary of actions:

<u>Section</u>	<u>Action</u>	<u>Person Responsible</u>
<u>1.1</u>	Compile a list of our 'library' and define the method of checking books etc out.	JS – Continued from June
<u>1.1</u>	Enter book/publication list and 'borrowing' protocol on website	JS/SS – Continued from June
<u>1.1</u>	Board members to consider volunteering as 'mentoring' chair.	All – Continued from June

<u>1.4</u>	Write annual summary of financial transactions and results of annual audit.	DF to write summary. SS to post on Chapter website.
<u>2.12</u>	New web site link to be sent to board members for review and comment as soon as it is ready	WW to write statement to membership. SS to mail out to membership using Constant Contact.
<u>2.12</u>	Develop process for posting job leads on website	WW and JS to investigate and determine process, in accordance with ASIS protocol. WW to write email to membership. SS to email membership using Constant Contact.
<u>3.4</u>	Work with ProPay to increase amount of money allowed for single donation/sponsorship	DF to work with ProPay to increase amount. SS to follow up with individual attempting to make large sponsorship using Constant Contact system.
<u>5.4</u>	WW to investigate the possibility of running a 'Disorder' professional development presentation and report to the Board.	WW

Summary of Decisions

<u>Section</u>	<u>Decision</u>
<u>1.3</u>	Minutes of May 2015 meeting adopted
<u>1.4</u>	Treasurer's report adopted.