

ASIS GREATER MILWAUKEE CHAPTER 058

MINUTES OF BOARD MEETING MARCH 10, 2015

Attendance:

- Julie Schneider, CPP (Vice Chair)
- David Feller, CPP (Treasurer)
- Jon Phillis, CPP
- Chris Magnus
- Stacy Smulka
- Matt Blowers, CPP
- Don McInnes, PSP
- Paul Graf

Guests:

- Steve Bowman

Apologies received:

- Ann Hintz
- Willie Wills
- Michael Polenzani
- Michael Zens
- Eric Biernat, CPP
- Mike Cummings, CPP
- Michael Schaefer, CPP
- Jeff Huber

Opening

JS called the meeting to order at 3.32pm and thanked all those present for attending.

1 Officer updates:**1.1 Chair**

JS reviewed actions from the February 2015 Meeting.

Summary of actions from February meeting:

<u>Section</u>	<u>Action</u>	<u>Person Responsible</u>	<u>Outcome</u>
<u>1.1</u>	Committee Titles Alignment with ASIS International	WW	Deferred until April 2015
<u>1.2</u>	Investment Options Update/Follow Up	DF	MS provided DF with input. MS thought profit should be allocated towards scholarships. AH recommended caution. Large cap mutual funds would be a risky option. Bond funds would be more cautious.

			MC requested and was provided another copy of financials and options. DM voiced concern about keeping enough cash available for annual and unexpected expenses. DF suggested investing in an option that would be at least a year and that 3-5 years sounded like a better allocation/investment. DF reviewed Chapter Handbook and ASIS policies to make sure investment planning was compliant. According to ASIS, decision of how to allocate funds is left up to Chapter to decide. SS mentioned that ASIS Board Members discussed funds during 2014, had been presented with DF's suggested investment options, and that plenty of time had been allowed for this topic. JS motioned for Officers to consult and then make final decision. Proposed: MB. Seconded: DM
<u>1.3</u>	Website Software Options Presentation	SS	Deferred until April 2015
<u>1.4</u>	Email ASIS Scholarship Information to Chapter Membership	AH	Completed on 3/6/2015
<u>1.5</u>	POA Manuals	JS	JS researched POA manuals and brought information to meeting. Hard Copy =\$499.00. Online Subscription=\$399.00. Multi-user site license (1-5 users)=\$1,495.00. Due to information remaining consistent from year to year without drastic changes, MB suggested purchasing hard cover print purchase for \$499.00. JS seconded. JS offered to share her study materials with the Chapter Certification Committee. MB motioned to have DF purchase hard copy text. JP seconded. DF was approved to purchase hard cover print for \$499.00
<u>1.6</u>	ASIS Email Accounts	JS/SS	JS talked with Laurie (RVP) to find out if Chapter could use general email addresses ie: xxx@asismilwaukee.org . Laurie approved. JS and SS researching possibilities

1.2 Vice Chair –

JS stated that she had nothing new to discuss or share with the group.

1.3 Secretary's Report -

SS asked for a motion to adopt since February Minutes were reviewed and complete.

Motion to adopt:

Proposed – DF

Seconded – JS

None opposed – motion passed.

1.4 Treasurer's Report -

DF presented the chapter financials and asked for motion to adopt.

Motion to adopt:

Proposed – DM

Seconded – CM

None opposed – motion passed.

2 – Committee Chair Reports**2.1- Membership Committee Report;**

JP stated that 18 people had paid annual dues since February. 12 members were in the process of renewing. As of January 2015, Chapter had 191 active members.

2.2- Web Site/communication

SS stated that she had no new news to report and that the website proposal for change will be presented at the April 2015 meeting.

2.3 - Law Enforcement Liaison

Board members again voiced concern regarding the costs of the event and that the event continues to lose money for the Chapter. Board wants this event to be worthy of ASIS Membership and Chiefs and increase attendance. MB stated that he had attended another event at WI Club which was hosted by LISC and Safe and Sound and it was impressive. The event had a big turnout, individuals were recognized for valor, and the presentation was conducted as soon as individuals were done being served at the buffet. The facility was also structured differently than for the LE Luncheon. DM suggested that WW and MZ write a letter and individually sign it to be sent out to the Chiefs within a 5 county district. DM also suggested that ASIS consider awarding a scholarship at the LE Luncheon, which might also increase attendance. Event logistics to be finalized:

1. Topic and Speaker
2. Date of Event
3. Venue
4. Price

CM suggested that marketing of the event be on a more proactive approach including Save-The-Date announcements.

2.4 - Certification

MS was not present.

2.5 - Young Professionals

PG has been in contact with VP for WILEAN who wanted to attend the ASIS March meeting but was unable to attend. PG also suggested that he reach out to Newaukee (young professional group in Milwaukee) to see if he can network with other security professionals through that group. JS mentioned that ASIS has a structured mentoring program with affiliated documentation that she could forward to PG. PG has not heard back from MACIC. PG would like to host an event for the YPs and MB suggested attending the first day of Summerfest to observe security in action as well as that the first day is free admission (decreases event costs). DM has a contact that he will provide PG to try to coordinate this event.

2.6 – MM SHRM Collaborative Workshop

MB spoke on behalf of MC and himself pertaining to MM SHRM/ASIS workshop. Event committee met and they are continuing the event planning process. MB requested that Board consider potential speakers for the following sessions as part of the “Managing Non-Employees in the Workplace” Workshop:

1. Challenges and tactics to manage in HR & Security – Co-presenters representing disciplines
2. Concluding panel discussion/Q&A

MB would like to find a contractor who has onboarding experience for Session 3 and for the Board to brainstorm questions for Session 4.

2.7 – Women in Security

CM/SS/AH:

CM shared that on Thursday, March 5, at Mo’s Irish Pub in Wauwatosa, 11 individuals gathered to learn more about “Creating an RFP”. CM and Michelle Caudill from AlliedBarton presented the topic and tried hard not to remain objective and not refer specifically to the AlliedBarton process. Materials had been reviewed by AH (Board Secretary), prior to presentation, to ensure objectivity. 2 individuals were unable to attend the event but SS ensured that they received the materials that they missed. MZ attended to show support for WIS from Board.

Next WIS event will be June 4th in partnership with YP but registration will be open to anyone. Topic will be marketing and branding on a personal basis as it relates to security. Wayne Breithbarth will be the presenter and Briggs & Stratton will host the event.

2.8 – Golf Event

CM – CM requested that Save-The-Date announcements for the Golf Outing be sent on a monthly basis on Tuesday mornings. CM is planning to speed up the price give aways process. CM requested that Board start brainstorming who they could approach to request swag including special requests for Packers and Brewers gear. Other vendors were suggested including: Stricker, Goldfish, and Badger.

3 – Past Business

Nothing was reported

4- New Business.

MB shared that he will be transitioning from Security to a Human Resources role with Harley-Davidson. He will remain a current member of ASIS and MM SHRM.

5 – Adjourn Meeting

JS checked there was no further business from the members.

Motion - That the meeting be adjourned at 5:05pm.

Proposed – DM

Seconded - DF

There was no dissent therefore JS declared the meeting adjourned, thanked everyone for their input and wished them a safe journey home.

Date of next meeting: Tuesday, April 14, 2015

3.30pm to 5.00pm, Mo's Irish Pub, Wauwatosa.

Summary of actions:

<u>Section</u>	<u>Action</u>	<u>Person Responsible</u>
<u>1.1</u>	Committee Titles Alignment with ASIS International – report to March meeting (Continued from February)	WW
<u>1.2</u>	ACTION: Investment options to be determined by Elected Officers and then shared with the Board	DF
<u>1.3</u>	Website Software Provider Options Presentation	SS
<u>1.6</u>	ASIS Email Addresses Presentation	SS

Summary of Decisions

<u>Section</u>	<u>Decision</u>
<u>1.</u>	Chapter to purchase hardcopy POA
1.3	Minutes of February 2015 meeting adopted
1.4	Treasurer's report adopted.