

ASIS GREATER MILWAUKEE CHAPTER 058

MINUTES OF BOARD MEETING October 13, 2015

Attendance:

- Julie Schneider, CPP (Vice Chair)
- Dave Feller, CPP (Treasurer)
- Stacy Smulka
- Mike Cummings, CPP
- Eric Biernat, CPP
- Michael Zens
- Don McInnes, PSP
- Chris Magnus
- Paul Graf

Guests:

- Steve Bowman
- James Daily – Milwaukee Area Technical College, Criminal Justice-Law Enforcement Instructor
- Diana Kuhrt
- Armand Riopelle

Apologies received:

- Willie Wills, CPP (Chapter Chair)
- Michael Polenzani
- Matt Blowers, CPP
- Michael Schaefer, CPP

Opening

JS called the meeting to order at 3:31pm and thanked all those present for attending.

1 Officer updates:

1.1 Chair

JS reviewed actions from the September 2015 Meeting.

Summary of Actions Taken from September Meeting

| Section | Action | Person Responsible |
|----------------|---|---|
| | Enter book/publication list and 'borrowing' protocol on website | JS to email SS for SS to post to the chapter website |
| | WW to coordinate full Membership Meeting in November | WW will coordinate this meeting. A keynote speaker is being planned. A membership survey will also be emailed out to membership to assess feedback and ideas to be used in the planning of the 2016 calendar year. Survey to be completed in November or December 2015. JS to assist WW with coordination of meeting. |
| | Need for action on WILEAN | PG scheduled to attend WILEAN Meeting on September 15, 2015. PG spoke at WILEAN meeting as a representative of ASIS. Carfax representative attended the meeting and discussed investigation process |

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| | | especially as it related to homicide cases. JS encouraged PG to invite a WILEAN representative to attend ASIS Board Meetings. |
| | Holiday Party 2015 | SS to finalize plans with WW. Board agreed that it would like to have a private tour of Lakefront Brewery. Date of party will be Thursday, December 3 starting at 3:30pm. |
| | Election Process for 2016 Officers | EB, WW, MB and SS. EB wrote email to solicit nominations of officers for 2016 Election. SS to coordinate Constant Contact email to Membership. |
| | 2015 Membership Survey | WW to work with DF to schedule 2015 Membership Survey for Feedback. DF coordinated 2014 SurveyMonkey Survey. DF to forward 2014 SurveyMonkey feedback to JS. JS will then analyze results to determine how well the Board met the requests from membership. SS will then send out an updated and revised membership survey through Constant Contact (allowing all communication to the membership to be house in same location/technology). |

Guest Speaker:

James Daily from Milwaukee Area Technical College

DMcl invited James to speak at the Board meeting due to his connection with Milwaukee Area Technical College (MATC). MATC is working with the State of Wisconsin to change their academic program from Criminal Justice to Criminal Justice Studies. This new program will include a Correctional Specialist Program and a technical diploma geared toward security related positions. Given the importance of Career Pathways and Clusters, the credits need to be transferrable. James requested that the Board review curriculum and make recommendations given that ASIS is the leading and most well-respected association for security professionals.

JS suggested that ASIS develop a working group to analyze curriculum and write a short summary of feedback and suggestions. She also recommended utilizing CPP and PSP standards when analyzing and developing curriculum.

JS proposed that the Chapter write a letter in support of the new Criminal Justice Studies program and submit it to MATC. James requested that he and Russell Spahn (Associate Dean) be included in the letter and all future communication regarding the Board's involvement. JS or WW will write the support letter.

DMcl seconded the motion.

All present Board Members agreed and no one objected.

James questioned the Board Members if the diploma would hold weight with security hiring managers. His main concern was that the diploma would require fewer credits than an associate's degree. The consensus of present Board Members was that the diploma would help potential employment candidates.

It was discussed that PG could work with enrolled students of this program for YP purposes.

DMcl and MZ volunteered to be the main coordinators of work group. JS stated that she wants to be involved in the process and James Daily would like to be copied on communication. DMcl

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has previous experience writing curriculum for the technical college system and utilizing the course review process.

Report from PG regarding attendance at National Conference:

JS requested that PG give a brief report regarding his attendance at the International ASIS Conference. PG stated that the experience was a bit overwhelming (at first). PG grateful that the Chapter agreed to fund his attendance. He had the opportunity to network with other security professionals and he appreciated the experience.

1.2 Vice Chair –

Feedback regarding the Project Template was deferred until November.

1.3 Secretary's Report -

SS presented the Minutes from the September meeting as circulated. There were no changes intimated.

Motion to adopt:

Proposed – MZ

Seconded – EB

None opposed – motion passed.

1.4 Treasurer's Report -

DF stated that the books were closed on the 2015 Golf Outing. The Chapter is close to closing the books on the MM SHRM partnership workshop. The Chapter will receive a net profit from the joint event. EB questioned and suggested that if the Chapter caps out with more money than was originally expected, the Chapter should provide support and scholarships for ASIS sponsored events. The discussion regarding local and national sponsorships and scholarships was tabled until the November meeting.

DF presented the chapter financials and asked for motion to adopt.

Motion to adopt:

Proposed – DMcl

Seconded – MZ

None opposed – motion passed.

2 – Committee Chair Reports

2.1 ASIS Foundation Liaison – Vacant

2.2 Certification:

PG, MZ, and Steve Bowen all stated that the certification classes are going well. JS wants to send out motivational emails. She also plans to work on the mentoring component. There are 4 more certification classes left this year.

2.3 Membership:

JP was absent.

2.4 Chapter Newsletter: Vacant

2.5 Council Liaison:

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DMcl reported that the Physical Security Council is becoming much more active and that he was appointed to serve as the key educational representative. DMcl recommended that WW and JS write and send a letter to ASIS regarding the Chapter's involvement with the MATC Criminal Justice Studies Program. MC recommended that DMcl write an article regarding the process and rewarding experiences of joining a national committee.

2.6 Law Enforcement Liaison:

MZ and DMcl deferred update regarding LE Luncheon until later in the meeting

2.7 Legislative: Vacant

2.8 Mentorship: Vacant

2.9 Placement: Vacant

2.10 Program: Vacant

2.11 Sergeant at Arms: Vacant

2.12 Webmaster:

SS reported that several updates had been made to the website including posting minutes from 2015 meetings, resource library page was added, and a few other updates were made during the month.

2.13 Women in Security:

CM/SS tabled discussion until November 2015 Meeting. SS informed all present Board Members that she would not be part of ASIS 2016 due to searching for a career that would not be associated with security. She will continue to assist the Chapter with website and Constant Contact responsibilities until a replacement can be found.

2.14 Young Professionals:

PG shared that he did not have any new news to report.

3 – Events

3.1 MM SHRM: MC/MB. MC reported the ASIS/MM SHRM partnership committee held their debrief meeting. All of the members of the team are excited to partner again for a 2016 workshop. The committee is considering an all-day event but they want to send out a survey to past participants for their feedback. There is a potential of an all-day workshop, dividing the workshop into two separate days, splitting the workshop into two different sections with attendees determining whether they want to attend the morning, afternoon or both. The committee will study the feedback, make a final decision, and then start coordinating the event.

3.2 Golf: CM reported that there was no new news to report

3.3 Sponsorship: EB stated that he was working on sponsorship of the LE Luncheon Event. CM stated that there had been previous discussion regarding a sponsorship document spelling out all annual event options for sponsorship opportunities and the option of funding, in one payment, multiple events. Previous discussion had been that it might be easier for companies, when planning annual budgets, to be able to assess all ASIS events at one time.

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3.4 Law Enforcement Luncheon: MZ reported that all was progressing smoothly with the event planning and coordination with the Wisconsin Club. JS reported that 20 individuals had registered for the event and 12 Chiefs had indicated their attendance. Harley-Davidson will be sponsoring 8 Chiefs. PG volunteered to assist at registration. DF stated that he will ensure that his Administrative Assistant is present to help with registration. JS will take the day off to ensure that execution of the event goes smoothly. JS will also be following up with MZ regarding a master list of area Police Chiefs so that everyone can be invited to attend.

4 – Past Business

None of the Board Members reported past business

5 – New Business.

No new business was reported

6 – Adjourn Meeting

JS checked there was no further business from the members.

Motion - That the meeting be adjourned at 5:09pm.

Proposed – DMcl

Seconded – MZ

There was no dissent therefore JS declared the meeting adjourned, thanked everyone for their input and wished them a safe journey home.

Date of next meeting: Tuesday, November 10, 2015

3.30pm to 5.00pm, Mo's Irish Pub, Wauwatosa.

Summary of Actions

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Summary of Decisions

| <u>Section</u> | <u>Decision</u> |
|-----------------------|---|
| 1.3 | Minutes of September 2015 meeting adopted |
| 1.4 | Treasurer's report adopted. |
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