

ASIS GREATER MILWAUKEE CHAPTER 058

MINUTES OF BOARD MEETING September 8, 2015

Attendance:

- Willie Wills, CPP (Chapter Chair)
- Dave Feller, CPP (Treasurer)
- Stacy Smulka
- Matt Blowers, CPP
- Mike Cummings, CPP
- Eric Biernat, CPP
- Chris Magnus
- Paul Graf

Guests:

- Steve Bowman

Apologies received:

- Julie Schneider, CPP (Vice Chair)
- Michael Polenzani
- Jon Phillis, CPP
- Michael Zens
- Don McInnes, PSP
- Michael Schaefer, CPP

Opening

DF called the meeting to order at 3:50pm and thanked all those present for attending.

1 Officer updates:

1.1 Chair

WW reviewed actions from the August 2015 Meeting.

Summary of Actions Taken from August Meeting

Section	Action	Person Responsible
<u>1.1</u>	Enter book/publication list and 'borrowing' protocol on website	SS to email JS for listing of resources so that SS can post to Chapter Website.
<u>1.2</u>	Write duties of vacant positions for members to consider	WW wrote newsletter. SS to post newsletter to website in September.
<u>1.3</u>	Write annual summary of financial transactions and results of annual audit.	DF completed. WW instructed that due to timing of audit summary, this information was to be added to the April 2015 Minutes and posted to Chapter Website.
<u>5.4</u>	WW to coordinate full Membership Meeting in November	WW will coordinate this meeting. A keynote speaker is being planned. A membership survey will also be emailed out to membership to assess feedback and ideas to be used in the planning of the 2016 calendar year. Survey to

ASIS GREATER MILWAUKEE CHAPTER 058

Section	Action	Person Responsible
		be completed in November or December 2015. MB suggested that Board committees set up booths/tables to greet membership, explain their roles, and answer any questions members might have or allow for each committee to have a brief amount of time during the session to explain their duties during the meeting.
	Need for action on WILEAN	PG to attend September 15, 2015 meeting in Madison.

1.2 Vice Chair –

JS reported via email: The CPP study group had their first meeting and 8 participants attended. The first presentation was on Crisis Management and the new format of the students presenting the material seemed well received. PG and Steve Bowman (as participants) agreed that the format of the study session was well received.

Feedback regarding the Project Template was deferred until October.

1.3 Secretary’s Report -

SS presented the Minutes from the August meeting as circulated. There were no changes intimated.

Motion to adopt:

Proposed – MC

Seconded – EB

None opposed – motion passed.

1.4 Treasurer’s Report -

DF presented the chapter financials and asked for motion to adopt.

Motion to adopt:

Proposed – MB

Seconded – EB

None opposed – motion passed.

2 – Committee Chair Reports

2.1 ASIS Foundation Liaison – Vacant

2.2 Certification:

JS and MS were absent. See previous comments under Vice Chair

2.3 Membership:

JP was absent. WW reported that the Chapter 188 current members.

2.4 Chapter Newsletter: Vacant

2.5 Council Liaison:

DMcl was absent.

ASIS GREATER MILWAUKEE CHAPTER 058

2.6 Law Enforcement Liaison:

MZ was absent. WW stated and Board Members agreed that LE Luncheon Speaker would be determined by September 15, 2015. Alternative speakers and locations were discussed.

2.7 Legislative: Vacant

2.8 Mentorship: Vacant

2.9 Placement: Vacant

2.10 Program: Vacant

2.11 Sergeant at Arms: Vacant

2.12 Webmaster:

SS had nothing new to report. SS is to work with GoDaddy regarding the establishment of general email addresses for the 4 elected positions, Golf Chair, and Sponsorship Chair positions. SS will work with DF for payment of this service.

2.13 Women in Security:

CM/SS tabled discussion until October 2015 Meeting.

2.14 Young Professionals:

PG will attend the WILEAN Meeting in Madison on September 15. He might be asked to speak as a representative from ASIS. WW thanked PG for his attendance at the event.

3 – Events

3.1 MM SHRM: MC/MB. MC reported that there was positive feedback from the attendee event surveys. The event secured 8 sponsors. “Investigative Standards” is being considered for the topic of the 2016 event.

3.2 Golf/Sponsorship: CM reported that the Golf Outing made a net-profit of \$5,787.82 and approximately \$4,430.00 was secured from sponsors. The 2015 Golf Outing made approximately \$300 less than the 2014 Golf Outing. Currently, winners receive one “team” trophy which tends to serve as a traveling trophy and the other team members receive key chains. At the event, it had been suggested that all winners receive trophies. CM agreed to serve as the 2016 Golf Outing Chair.

4 – Past Business

MB discussed the Chapter Reimbursement Policy. Previously, he emailed Elected Officers regarding this topic and presented a policy. It was agreed that 72 hour notice is to be given prior to event and individuals can plead specific cases to Board. MB suggested that agreed upon Reimbursement Policy should be a standalone webpage on the Chapter website.

5 – New Business.

5.1 – 2016 Election Process was discussed and tabled for October 2015

5.2 – 2015 Holiday Party was discussed. WW surveyed the present Board members regarding preferred date of 2015 Holiday Party. It was agreed that event would be on Thursday, December 3 at 3:30pm at Lakefront Brewery. SS agreed to coordinate the event.

ASIS GREATER MILWAUKEE CHAPTER 058

6 – Adjourn Meeting

WW checked there was no further business from the members.

Motion - That the meeting be adjourned at 5:04pm.

Proposed – MC

Seconded – CM

There was no dissent therefore WW declared the meeting adjourned, thanked everyone for their input and wished them a safe journey home.

Date of next meeting: Tuesday, October 13, 2015

3.30pm to 5.00pm, Mo’s Irish Pub, Wauwatosa.

Summary of Actions

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Summary of Decisions

<u>Section</u>	<u>Decision</u>
<u>1.3</u>	Minutes of August 2015 meeting adopted
<u>1.4</u>	Treasurer’s report adopted.