

ASIS GREATER MILWAUKEE CHAPTER 053

MINUTES OF LEADERSHIP MEETING May 12, 2020

Attendance:

- Steve Beaudry, CPP, PSP, PSI (Chair)
- Sean O'Neill (Treasurer/Webmaster)
- Diana Kuhrt (Secretary)
- Garan Chiviniski, PSP (Regional VP)
- Michael Cummings, CPP (Programs)
- Julie Schneider, CPP (LE Liaison)
- Don McInnis, PSP (Council liaison)
- Chris Magnus (Golf Chair)
- Jeff Mueller (Programs)

Guests:

Bill Nieumath, Secretary Fox Valley Chapter
Jeff Huber, Newport Network Solutions
John Stuckenberg, AXIS
Matt Kjin, AXIS
Dan Krueger, VTI
Nicole Van Y, Allied Universal
Justin Neese, AXIS
Kate Colberg-Jones, Fox Valley Chapter

Apologies received:

Heather Piccolo (Vice Chair)
Mike Clemens (Military/Veteran's liaison)
Matthew Scibelli, PSP (Young Professionals)
Eric Biernat, CPP (Membership)
Dave Feller, CPP (Foundation)
Steve Bowman (DSN liaison)
Jacqueline Popp (Women in Security)
Michael Schaefer (Certification)
Tammy Woods (Communications)

Opening

SB called the **meeting to order at 4:01 pm.**

1 Officer updates:

1.1 Introductions :

1.2 Chair: SB Appreciated everyone showing up for our virtual meeting.

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1.3 Vice Chair:. HP

1.4 Treasurer's Report - SO Gave details of fees incurred and that some checks are still in the lockbox which there has not been access to during the Safe-at-home order.

Move to accept: CM

Seconded: DM

1.5 Secretary's Report – DK Past minutes approved.

Move to accept: MC

Seconded: DM

1.6 Actions from previous meetings:

Chair Comments - SB

Collaboration of Chapters is working really well and is one benefit of virtual meetings as a number of Fox Valley Chapter members were able to attend.

MC has done an exceptional amount of work on the CIP training for May in order to carry it out. He and his team have turned it into a virtual event, and everyone is encouraged to attend.

PROGRAMS – MC/JM

NAMI / SHRM / ASIS

The CIP training event is still a go for May 28th. It has been re-vamped as “Helping Employees Thrive: Mental Health a top priority during Covid-19”. The event has turned into a virtual meeting and there are 3000 seats available. Flyers will be out tomorrow. The panelist of speakers is set with Amy Spahr of SHRM as the moderator. There are some really great speakers lined up including Carmen Pitre of Sojourner Family Peace Center and Dr. Jon Lehrmann of the Medical College. Carmen will speak to domestic violence first. Dr. Lehrmann will address questions regarding alcohol and substance abuse in addition to depression and anxiety. Discussion on how to approach employees and what resources are available to address these issues. Currently, the event is free, however there is a suggested donation of \$15 per person. Since ASIS and SHRM do not have may money invested in the program, it was decided that fifty percent of the proceeds will go to NAMI and the other fifty will be split evenly between ASIS and SHRM. Everyone involved is very excited for this opportunity and happy that they could make it happen in short order after many events were cancelled due to Covid-19.

With 3,000 seats to fill, please invite everyone you know to invite everyone they know to attend!

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SHRM / ASIS Event - May 19th: The topic will be conducting internal investigations. The presenters are all still lined up and committed. The May 19th date has not been cancelled, but it will be moved to the fall.

Financial Guidelines – MC & JS

Draft 3 submitted May 12, 2020 brought up for discussion.

The first draft was presented last month and was initially discussed in order to have guidelines on how and who donations should be made. JS had a lot of input last month and collaborated with MC to create Draft 3.

JS explained that a lot of what we do as a chapter is based on guidelines from ASIS national. One piece they stress is to make sure there is no conflict of interest within the membership for specific donations. Previously, scholarships were included, but it was decided to remove the scholarship piece as they run along separate lines. The chapter has a responsibility on the use of all chapter funds and specifically discussed were sponsorship for events and donations to organizations. Criteria was established so that there is either a pre-existing relationship with the chapter or it is an organization that the chapter is looking to develop a relationship with. It may also be an organization who has assisted the chapter. All organizations considered must align with the chapter beliefs.

Limited a single donation to \$500 with the exception to ASIS national foundation. Also established a total annual amount limit. The process for a donation is listed and includes the voting process.

International looks at chapters differently if there are donations made to the foundation, so this is an important factor to consider.

The “conflict of interest” statement was added so that one individual does not have authorization to nominate a donation which is beneficial to a single individual. Only elected officers need to sign the Conflict of Interest statements to keep everyone honest. The person suggesting the donation should also sign a statement indicating that the donation does not directly benefit any one individual solely.

SB – suggested part of the motion should include signing of the conflict of interest ahead of bringing the suggestion to the board. JS will work on the form and send it out.

There was also a question put to everyone: has anyone heard of chapters utilizing a form like this? MC said maybe a few of the larger chapters, but it is not wide spread. Done mainly out of necessity even though it is not required at the national level. Definitely a good thing to have in place!.

MC will make changes and bring back for a vote at the next meeting.

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Golf Outing - CM

To be held at Muskego Lakes Country Club. They reached out and asked if our group could utilize the downstairs pub instead of the upstairs. Due to Covid-19 and the push back of many weddings, they are going to be holding a wedding in the upstairs area on the date selected: August 14th. There is plenty of space in the downstairs area, so this should not be an issue.

The biggest concern for the entire golf outing is getting sponsors. Are people going to donate and attend? Discussion held regarding feasibility, and conclusion is to wait and see.

Considerations include: City will be shut down for the DNC. How much time do we have to decide? Answer: There is not a drop dead date. Generally, two months out is when reservations begin, so that is a good metric to go with. Will hold the date for now.

Fox Valley Chapter has cancelled their June golf outing. Can we extend invitation to include them? Realizing it is a drive, but anyone is welcome to join. Great opportunity for joint event.

Biggest concern is getting sponsors. Where do we need to be in order that we do not take a loss? CM will get previous numbers to determine break even point. Lot of fluctuation, so will be better prepared by next meeting. JS suggested setting it up as a vendor event as well. Being creative will be essential in getting enough people involved.

DM suggested finding event venues north of Milwaukee to include Madison and Fox Valley chapters. Idea for next year to do instead of fall golf outing next year. Muskego Lakes requires reserving a year ahead of time, so we should decide on that sooner than later.

Request for BN to estimate how many members may be interested from Fox Valley Chapter.

Law Enforcement Luncheon – JS

JS will speak with leaders and find out what would be appropriate in lieu of Covid- 19 situation.

New Business:

2021 is sixty year anniversary. Start thinking about celebration possibility. SO will put out a survey for opinions. Do something to include alumni and retirees. Possibly acknowledge past Chairs. Perhaps visit old haunts such as Klements or Brown Bottle.

CM - Regional Meeting upcoming tomorrow. 11am EST. Inviting all members of our region. CM will shoot out email to inform everyone.

2 – Committee Chairs

2.1 ASIS Foundation Liaison: DF

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2.2 **Certification**: MS

2.3 **Membership**: EB

2.4 **SHRM** MC

2.5 **Council Liaison**: DM

2.6 **Law Enforcement Liaison**: JS

2.7 **Legislative**: JS

2.8 **Sponsorship**: EB/CM/MC

2.9 **Military liaison**: MC

2.12 **Communications**: TW

2.13 **Women in Security**: JP

3 – Events for 2019

3.1 **ASIS/SHRM Program**: MC & JM

3.2 **Golf**: CM

3.3: **Sponsorship**: CM & EB

3.4: **LE Luncheon**: JS

3.5: **WIS**:

3.6 **NAMI Partnership**: GC & MC & HP

3.7 **Young Professionals**: MS

6.0 – Adjourn Meeting

Motion - That the meeting be adjourned at **5:21 pm**.

Proposed – MC

Seconded – JS

Date of next meeting: June 9th, most likely virtual

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Summary of Decisions

Section	Decision
<u>1.2</u>	
<u>1.3</u>	
<u>1.4</u>	Treasurer's Report accepted
<u>1.5</u>	Secretary Report accepted
<u>3.2</u>	
<u>6.0</u>	Meeting adjourned